Executive Committee

Agenda

Monday, February 11, 2002
Department of Information Technology, Executive Conference Room
2:00 – 4:00 p.m.

Meeting Objectives

The objectives of the Executive Committee meeting are: (1) To discuss the draft issues paper and the responses of the COTS Workgroups to the issues survey; (2) To discuss the proposed Workgroup charters and plans (3) To set the agenda for the COTS March 14 meeting.

2:00 – 2:15 **Welcome and Opening Remarks**

Deputy Secretary of Technology Eugene Huang

Approval of Minutes

Jenny Wootton, Executive Director

Status of Previous Action Items

Ms. Wootton

2:15 – 2:45   **Issues Paper**

Group Discussion on the Draft Issues Paper

2:45 – 3:15   **COTS Workgroups**

Group Discussion on responses from Workgroups to COTS Issues survey

3:15 – 3:30   **COTS Workgroup Charters**

Group Discussion Workgroup Charters

3:30 – 3:40   **COTS Bylaws and Executive Committee Charter**

Final recommendations and discussions

3:40 – 3:55   **COTS Agenda Items for March 14**

Group Discussion on proposed agenda items

3:55 – 4:00   **New Business/Public Discussion/Closing Remarks**

4:00   **Adjourn**

Next Meeting:

March 11, 2002
2:00 – 4:00 p.m.
Department of Information Technology, Executive Conference Room

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